

## UPS MEETING #2

**Date:** Friday, July 21, 2006.

**Location:** UPS Meeting Room, New Pharmacy Bldg

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Usman Imran, Anna Wong, Cathryn Sibbald, Angeline Ng, Elena Andrews, Kaspar Ng, Leanne Drehmer, Eric Henderson, Elizabeth Allan, Harsit Patel, Mike Pe, Lara Tran, Henry Chan, Shaun Lee, Angel Li, Michelle Chan

**Absent:** Evgenia Cheveleva, Andrea Fernandes, Ammie Phambri, Alex Marcil, Russell Zohoor, Rene Mader, Rosanna Yan, Neil Malhotra, Alex Vuong, Kirk Wong, Marie-Helene Irvine

**Motion to commence meeting:** Angel

**Seconded by:** Harsit

**Time commenced:** 8:20 pm

**Motion to accept previous meeting's minutes (July 1, 2006):** Harsit

**Seconded by:** Henry

### EXECUTIVE REPORT:

#### President's Report - Andrea Narducci:

- UPS Office Keys
  - we were only given 4 keys to the office
  - need to pay for making copies for the rest of UPS
  - UPS members will all get a copy in September
  
- New UPS Webmaster
  - Russell is not coming back to Pharmacy next year
  - he has made new templates for the UPS website
  - links for the templates will be e-mailed to UPS
  - he will give UPS all access to the UPS website
  - in September, we will try to form a committee to interview for a new webmaster (maybe Tony can come back to help interview people)
  
- UPS Retreat
  - Saturday, September 30 – Sunday, October 1
  - no one seems to really want to go back to Hart House farm
  - we want to try a new place - Blue Mountain
  - it is a 3 bedroom condo with a queen sized bed and two double beds (sleeps 6 people in beds) and a pull out couch (another 2 people)
  - then get another room in a hotel with a queen sized bed and pull out (sleeps 4 people)
  - would people mind sleeping on the floor if you have sleeping bags or air mattresses?

- getting bigger places would be more expensive, but will try to research for a bigger chalet
- will involve carpooling (an hour and a half away)
- Business Cards
  - Habibat and Andrea are making business cards for themselves
  - they are paying for the cards themselves for now
  - if any UPS members feel that your position requires business cards and want them made, you may go ahead
  - however, there is no guarantee that you will be reimbursed by UPS (it will depend on whether we have money left over after all other expenses)

### Vice-President's Report – Habibat Garuba

- Appointing the UPS Faculty Member
  - as mandated in the UPS Constitution
  - the Faculty member will be a part of UPS and attend some meetings
  - this is important for transparency
  - it has not been done the last 2 years, but we want to reinstate it this year
  - we were not sure whether the faculty appoints the UPS Faculty member, or if we do
  - Brenda thinks that there should be one -- she said either Habibat or Andrea will need to go to her and let her know if we want a faculty member, and the faculty will appoint one.
- Adding the new UPS Executive to the Moderator List for the UPS website
  - this item is more for the Webmaster
  - UPS members are supposed to have access as moderators on the UPS forum
  - the UPS website needs to be UPDATED!
  - Russell will take care of the website until the end of August
  - maybe we should let students know that the webmaster position is open now (through listserv?)
- Phrosh Banquet
  - preparations are underway but we still need a speaker
  - maybe Alex Kuo (graduated in 2003, was UPS President before, now working in hospital pharmacy), but he is in Ottawa -- can UPS give him a travel subsidy instead of a gift?
  - decided not to go with Whistler, maybe Fifth Element (on Bay and St. Joseph, very close)
  - it will fit 200 people sitting down (but not much more than that) -- it does have a patio if more space is needed
  - but it does not provide a podium or a screen, and doesn't have a mic that extends far enough, but they do provide a DJ and decorations
  - the dance floor is created by moving away tables

- also considering Acrobat (Yonge and Eglinton, near the subway, but a bit of a walk)
- considered the Great Hall at Hart House -- they do give a lot of discounts because we are part of U of T
- however, there is a group that is tentatively booked for that day already at the Great Hall, but we are on the waiting list.
- we are hoping for Fifth Element -- the food was good!
- there is a vegetarian entrée as well (daily pasta)

## **POSITION REPORTS:**

### **External Affairs Report – Cathryn Sibbald:**

- Meeting with Marc Kealey
  - wanted to see if OPA would be willing to sponsor 4 ipods to raffle off at the Pharmacy Issues seminars Cathryn was talking about at the last meeting
  - students could fill out answers to questions about what was discussed at the session and use their answers for the raffle
  - will be meeting with him on Aug. 9 -- if you guys have any ideas you would like brought up at the meeting, e-mail Cathryn and let her know before the end of this week
  
- Medical Device Kits
  - heard back from GSK who make discuses and puffers
  - they said the cost would be \$7000 and would require 3 months notice, therefore we won't be getting those
  - turbuhalers and epipens are on their way though!
  - we may be able to get some devices from Apotex
  - in the future, maybe this stuff can go in the phrosh kits
  
- Student OPA and CSHP awards (linked to monograph articles)
  - proposal was sent through e-mail to UPS
  - Brenda thinks that it would be a lot easier to have it through UPS and awarded at UPS night, so that the faculty won't really need to be involved with it
  - Brenda also said she would help look over the criteria, etc. with us
  - another reason why it would be good to have a faculty member on UPS -- to help us read through articles and help us pick award winners
  - the awards will be advertised through e-mail or the Monograph
  - anyone who submits an eligible article to the Monograph between Sept. and April will be entered

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### **OT9 Vice President's Report - Mike Pe:**

- Meeting with Lesley Levack Regarding Coursepacks
  - we can sell coursepacks but are not allowed to make profit off of it
  - we can only sell it for the cost of photocopying

- the instructors' approval in writing is required, and the letters then need to be submitted to Lesley for approval before creating the coursepack
  - the reason why we need approval from instructors first is because it is copyright infringement to create coursepacks
  - even though we can't make a profit off of it, if people find it helpful then maybe we should do it, however, it is a lot of work!
  - we could try to fundraise for profit
  - some stuff in the coursepacks are very old, we may not be able to contact those professors for approval now
  - if we get approval from professors for distributing the coursepacks, maybe we could be given permission by the professors to make profit off of it (like selling a copyright)
  - the professors were surveyed earlier to see if they would approve of us making a profit off the coursepacks if it was for grad funds or class charities -- most of them preferred having the money go to class charities.
  - maybe we could just obtain approval/sell coursepack for most recent tests/assignments (ie. last year's)
  - then we could just recycle our old coursepacks for the tests/assignments from years before that
  - we can't call it 'coursepacks' either -- need a different name for it.
  - if we can't have coursepacks, we should try to have professors give us more old tests/assignments or more practice questions in class
- Students Space Care and Use Committee
    - there is a lot of student space in the building but we want to keep it in good condition, maintain quiet, etc.
    - so, Lesley wants to have students or someone to supervise them (or find some other way to do something like that)
- Update on Phrosh Week
    - the Pharmacy fair (Fri. Sept. 8) -- everyone start thinking about what you want in your booths. If you can't come, e-mail Mike and find someone to represent your booth
- CPR Update (Angel also to discuss)
    - have been given proposals by other students saying they (or someone they know) can recertify pharmacy students within the building and could give us a good price
    - but we think we will still go with Lifesaver 101 because they have more equipment (mannequins, booklets, etc.) and we've got good deals with them, etc.
    - Angel has already booked with Lifesaver already as well, and we don't want to just cancel with them (unprofessional)

**OT8 Vice-President's Report – Angel Li:**

- CPR Re-certification (Sept 16 and 17<sup>th</sup>, one day course)
  - other people are also arranging something with different CPR classes as well, but separate from council and going on at different times (ie. in August)
  - that interferes with our CPR recertification program, so should we intervene?
  - if other ppl are taking CPR courses elsewhere, we may not have enough students to make minimum (20 people) for each Lifesaver 101 class in order to get the price deal.
  - Elena would like to gather details from people that are involved and she will put together a letter indicating that UPS can't stop people from doing their own thing, but we can't have that money going to their grad funds, and we recommend that they don't advertise through the listserv
  
- 0T8 Bi-elections
  - start as soon as school begins -- Sept. 11<sup>th</sup>
  - will have an 0T8 president by the end of the week
  - try to elect grad formal reps and gratitude reps in 3<sup>rd</sup> year so that 4<sup>th</sup> years are still available for contact (questions, etc.)
  - will let students know about these rep positions through listserv

**0T7 Vice President's Report – Harsit Patel:**

- 4<sup>th</sup> Year Clothing Sale
  - want consensus from council that Treversa is not the best clothing company option, and therefore working with Artik for this year's clothing sale is warranted
  - Artik is a good company, does not use sweat shops, and is based in Toronto
  - UPS council agreed at this meeting that a different company may be a better choice for this year (general consensus from the council members in attendance at this meeting)
  - Harsit motions that all profits from the clothing sale go to the 4th year fundraiser for their Grad Formal
  - will be including a disclaimer in the summer mailing that other years will host their own clothing sales throughout the year to buy from
  - Harsit will e-mail everyone with detailed background about everything and we will try for an e-mail vote
  - he will e-mail the clothing sale mailing form as an attachment

**Social Director's Report – Leanne Drehmer:**

- Summing up the camping trip
  - it was last weekend
  - 32 people came out (one person showed up as a surprise)
  - details will be in the Monograph article
  - Eric Henderson was the winner of the mini-putt tournament (yay!)
  - we earned \$60 profit -- will use small amount of profit to get a trophy for Eric (will be awarded at awards night at the end of the year)

- Boat Cruise
  - Leanne met with social rep of Dentistry shortly after our last meeting
  - Leanne told them the costs, what the meal will include, how it will work -- they buy tickets from her on the spot to sell to their faculty, they agreed with it
  - Dentistry can't sell during the summer at all though because they don't have any meetings with their council over the summer
  - at first they wanted 100 tickets, but Leanne said we will start them off with 40-60 tickets and if they need more, then we will sell it to them
  - trying to make it more interprofessional instead of just Pharmacy and Dentistry (hence the name change) -- the Pharmacy Interprofessional Boat Cruise
  - got in touch with Nursing, they seem very interested in it
  - we will probably sell about 60 tickets to them as well
  - will contact them and invite them formally
  - we have a minimum of 325 tickets that need to be sold, can go a little over it if needed (but definitely no more than 400)
  - the cruise is on Sept 22, Friday evening
  - \$28 – early bird, \$30 for later tickets (\$25 was the cost per person)
  
- Rogers Chinese Lantern Festival at Ontario Place
  - started yesterday at Ontario place (runs until October?)
  - it is a cultural show
  - a Pharmacy student is asking Leanne to look into it to get a group rate
  - need at least 20 people for the group rate
  - not really of UPS interest -- something the student can do on her own
  - but could e-mail student and tell her to use the listserv to her advantage
  - Kaspar will mention it to APS

**Pharmakon Editor's Report – Lara Tran:**

- Yearbook website
  - med students made one through Image Station, so people can upload and download photos
  - makes it easier for students to submit photos for the yearbook
  - Smugmug is good because you can download originals from it, instead of small photos only
  - it costs \$40 a year -- will e-mail Ammie and ask her to increase their budget by \$40

**Student Initiatives – Harsit Patel:**

- Pharmacy students need to know about Student Initiatives
- let them know they can apply for it, and those chosen (by us) will get funding for their idea/program, etc.

**Question from Kaspar about UPS phone:**

- phone will be plugged in, the line has been transferred already, same number as before
- but when you call the number, it says that it is not in service...

**Motion to end meeting:** Harsit

**Seconded by:** Henry

**Time adjourned:** 9:48 pm

**Next meeting date:** TBA

## UPS MEETING #3

**Date:** Thursday, Sept. 7, 2006.

**Location:** UPS Meeting Room, New Pharmacy Bldg

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Angeline Ng, Kaspar Ng, Leanne Drehmer, Eric Henderson, Lara Tran, Angel Li, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Ammie Phambri, Alex Marcil, Alex Vuong, Kirk Wong

**Absent:** Rene Mader, Rosanna Yan, Marie-Helene Irvine, Usman Imran, Cathryn Sibbald, Elena Andrews, Elizabeth Allan, Harsit Patel, Mike Pe, Henry Chen, Shaun Lee, Neil Malhotra

**Motion to commence meeting:** Angel

**Seconded by:** Angeline

**Time commenced:** 1:06 pm

**Motion to accept previous meeting's minutes (July 21, 2006):** Leanne

**Seconded by:** Angel

### EXECUTIVE REPORT:

#### President's Report - Andrea Narducci:

- UPS Office Keys
  - don't have them here today
  - special keys, not every place can copy them – will need to order them
  - have them done hopefully by Sept. 11
- UPS Retreat (originally Saturday, September 30 – Sunday, October 1)
  - moved to Oct. 14 - 15 (one night stay at a chalet in Collingwood)
  - not everyone has to stay for the night, but closer to the date will need exact numbers of people coming/staying over to arrange car pooling
- Meeting with Lesley Lavack re: Coursepacks
  - VP and President of each class met with her a couple weeks ago
  - we are still allowed to do them and take a small fee (10 – 20 %)
  - only allowed previous 2 years worth of material (nothing prior to that)
  - need faculty to approve of it to avoid copyright issues
  - UPS needs to send a letter to members of the faculty letting them know about the coursepacks – one is being drafted right now
- RSVP to Meetings
  - RSVP-ing has been difficult, not everyone does it
  - Please RSVP if asked to!
  - Next meeting likely to be Thursday because OT7's can't make Wednesday



- Posting Signs, Posters, etc.
  - we can ONLY post signs on the bulletin boards in the building
  - these include things for elections, posters, social events, etc.
  - Angel will talk to Lesley to see if we can put them on cement posts too because the bulletin boards are very small

### **Vice-President's Report – Habibat Garuba**

- Appointing the UPS Faculty Member - Update
  - as mandated in the UPS Constitution
  - faculty member will be a part of UPS and attend some meetings
  - faculty members are non-voting
  - important for transparency
  - think it is important to send recommendations of profs that we would like to sit on council
  - considering Doris Kalamut - she is very eager to help us and has been president of her class 4 years in a row
  - also consider Zubin, Heffer (but they are both very busy people)
  - spoken to Brenda, who said that the faculty will send out a notice to the professors and then she will inform us of who volunteers.
  
- Phrosh Banquet Update
  - chosen a location – Sam Sorbara auditorium at St. Mike's College
  - we're expecting 200 people at the phrosh banquet
  - UPS members are invited to attend, but you do have to pay for ticket - \$35 (unless it is crucial for you to be there – ie. Pharmakon editors)
  - Friday Sept 29<sup>th</sup>
  - reception starts at 6:30 pm
  
- The Key
  - want to put up a PDF version of the key on the website so people can check their info online and e-mail Habibat if changes are needed (but need a webmaster)
  - will pass lists around next week
  - UPS members that haven't sent in contact info, send in ASAP
  
- UPS needs to introduce ourselves to all of 1T0's
  - Tues. Sept. 19<sup>th</sup> from 12 – 1 pm (will only take a few minutes) in MS 3154 before their anatomy class
  - say name, position, and one line about what you do
  - the only UPS members that don't really need to be there are class presidents and VP's, but you can still come if you'd like

### **Finance Officer's Report - Ammie Phambri**

- everything is going well
- people that haven't given in budgets PLEASE send them in ASAP
- we're spending a lot more money than last year, so if you can save money in any way, please do so! (we do NOT want to run a negative)
- budget hasn't been finalized yet

## **POSITION REPORTS:**

### **External Affairs Report – Angeline Ng**

- Scholarships for CSHP, OPA
  - working out the details and some little kinks
  - want to make a pdf file that will go online
  - going to go ahead and advertise it anyway
- Medical Device Kits - Update
  - thinking of handing that out with the Key, they are ready to go
- CPHA flyers about campus tours – discuss at next meeting what to do with them?

### **OT9 President's Report – Alex Vuong**

- Update about Phrosh Week
  - almost 166 students signed up for Phrosh
  - a bunch of activities opened up for upper years - club night on Saturday at Fez Batik and hypnotist show
  - issue last night about bar tenders NOT checking for stamps on hands, so underaged could have been able to get drinks
  - it is a lot of liability, so we should look into a better way to control age limits
  - Alex thinks it is better to have no all ages events with alcohol to be safe

### **Pharmakon Editor's Report – Lara Tran**

- Yearbook website
  - pharmakon.smugmug.com
  - link will be sent to all webmasters of classes to be posted on websites
  - also advertise on listserv
  - passwords will be given to class yearbook reps so they can update/post pix
  - Should site be passworded? Maybe it would be best to have one password for all pharmacy students

### **Events Directors Report – Andrea Fernandes**

- Phollies Dates / Contract

- Dates finalized – please refer to UPS Calendar
- Does anyone have DVD of last year's performance? (Habibat has some)

### **QUESTIONS ON POSITION REPORTS:**

#### **Habibat – for Monograph**

- normally for first monograph there's supposed to be a UPS Who's Who
- Michelle will put that together, will e-mail UPS about it
- we're all going to go outside and have Shaun/Lara take a pic for it, or can submit own headshots
- Sept. 10<sup>th</sup> is deadline for monograph
- UPS Corner in Monograph
  - we have to write something every month
  - just a heads up for you guys for any ideas in the future, etc. This month's is done.

#### **Additional Comments**

- **UPS Webmaster – Andrea/Habibat**
  - If anyone knows anyone in pharmacy good at webmastering, no one's applied, PLEASE see if they will do it!
  - Tony said he will do it, but we would have to change the constitution – that's a last resort
  - we may not have to change the constitution if we just use Tony as a "consultant"
  - the deadline for applications is tomorrow, so we'll extend the deadline until the next meeting
  - if we don't have anyone by next meeting, open it up to 1T0's or Tony
  - maybe see if Allegra will take class website, and see if Phil (0T9 webmaster) will want to move to UPS webmaster

### **NEW BUSINESS:**

#### **UPS Points – Habibat Garuba**

- there's a protocol for submitting points
- after each event, submit an alphabetical list of names sorted by class with the points you want to allot to them
- the rules for allotting points are on the UPS website
- Please don't be tardy about it, do it right away! No later than a week after the event/championship, etc. is over.

#### **Club Night - Leanne Drehmer**

- Medicine is having an interprofessional club night tomorrow night at Afterlife.

- our name is on the list of those invited, but we weren't really informed in advance

#### **CAPSI - Alex Marcil**

- agendas, textbooks, backpacks are here
- we're keeping them in the UPS office
- we would like to trust everyone that has access to the office - PLEASE don't take anything marked CAPSI, etc.
- don't take the stuff that's meant to be freebies for other students!

#### **UPS Office Keys – Anna Wong**

- will e-mail everyone when the new keys are copied
- at that time, old keys can be traded in for new keys, and those without one can give a \$10 deposit for a new key

#### **UPS Mail – Andrea Narducci**

- we're drowning in mail
- there's an invitation for UPS to come to 1T0 induction
- Sept. 21, 4:30 pm – event followed by reception
- UPS members need to RSVP to Lucy Gabinet
- Anna will e-mail the invite out to UPS

#### **Welcome Event for Students – Andrea Narducci**

- Alumni office talked to Andrea about UPS doing a welcome for students
- we were going to make pancakes, but looks too expensive
- Loblaws is donating all food and cutlery and plates for a BBQ instead
- It will be pretty much no cost for UPS
- Same day as boat cruise – Friday. Sept 22
- 12 -1 pm for first years, 1 - 2 pm for upper years
- staff said they will help cook and run BBQ, but will probably also need some UPS members to help
- see if we can move Tug of War to a grassy area near our BBQ so more people will be there - but will there be enough time, etc? Talk to Rosanna.

#### **Next Meeting – Budget Meeting – Ammie Phambri**

- PLEASE BE THERE! It is critical if you want your money.
- See if Angel can send her class treasurer to represent her since she will be away

**Motion to end meeting:** Kaspar

**Seconded by:** Angel

**Time adjourned:** 1:47 pm

**Next meeting date:** Thurs. Sept. 14 (6 pm) – BUDGET MEETING

## UPS Meeting #4

**Date:** Thursday, September 14, 2006.

**Location:** UPS Meeting Room, New Pharmacy Bldg

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Angeline Ng, Leanne Drehmer, Eric Henderson, Lara Tran, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Ammie Phambri, Alex Marcil, Alex Vuong, Kirk Wong, Rene Mader, Rosanna Yan, Marie-Helene Irvine, Usman Imran, Cathryn Sibbald, Elena Andrews, Elizabeth Allan, Harsit Patel, Mike Pe, Henry Chen, Shaun Lee, Neil Malhotra, Lavina Viegas, Xiaoxi He, Jacky Usakovsky, Stephanie Barnhill

**Absent:** Kaspar Ng, Angel Li

**Motion to commence meeting:** Harsit

**Seconded by:** Alex

**Time commenced:** 6:00 pm

**Motion to accept previous meeting's minutes (Sept. 7, 2006): (tabled for next meeting)**

### **EXECUTIVE REPORT:**

#### **President's Report - Andrea Narducci:**

- Shopper's Drug Mart Event
  - please RSVP to Marina (Andrea will send out an e-mail to UPS)
  - Thurs. Oct. 5, 5-7 pm
  
- UPS Welcome to New Building
  - Loblaws sponsoring bbq – Sept. 22 (Friday)
  - volunteers needed for 10 am – 1 pm (receiving bbq and cooking)
  - second shift of volunteers for 1 pm – 3 pm (cooking and clean-up)
  - OT7 and OT8 are in class until 1 pm
  - bbq will be at med sci – cement area
  - Tug of War will be in Queen's park in the grass (1 pm)
  - 12 – 1 pm (1T0's and OT9's that don't have lab will eat)
  - 1 - 2 pm (upper years will eat)
  - faculty volunteers will help cook too
  - recruit volunteers from outside UPS too (from class councils)?
  - UPS points for those that help!
  - What if it rains? – we'll cook under the awning of the pharmacy building and eat in the atrium
  
- UPS Meeting Agendas
  - we don't have free photocopying anymore
  - so everyone please start printing out your own UPS agendas for the meetings

- should propose to the faculty whether someone from UPS can have a code only for copying agendas, etc. (we could record exactly what we use the copying machine for)
- Continuous Professional Development – want volunteers
  - Andrea will e-mail everyone about volunteering (UPS and maybe the rest of the student body?)
  - the benefit is that you get to stay and listen to the talk
  - one talk is for seniors regarding health issues
  - the other is about including clinical time into your practice
- UPS Meeting Room and Keys
  - Presidents of classes - welcome to use UPS meeting room for class council meetings
  - please e-mail UPS before you have your meeting to avoid double-booking
  - CAPSI and athletic reps will have storage room keys
  - spare keys for UPS meeting room and storage room will be locked in the UPS office with a form to sign out keys when needed (keys must be returned when finished)

#### **Vice-President's Report – Habibat Garuba**

- UPS Introduction to 1T0 Class
  - Tuesday, September 19<sup>th</sup>, 12:00 pm in MSB 3154
  - not mandatory for class presidents/vice-presidents
  - UPS members introduce themselves to the 1T0 class
  - OT7's don't have to come if they have class
  - not more than 10 minutes for the introductions
  - consider booking a time to have a formal presentation from UPS to the 1T0's? (for an hour)
  - good for 1T0's that weren't at Phrosh week
  - talk about UPS points, presentation from athletics reps, etc.
- CPR for 1T0's
  - can students still sign up if they haven't?
  - 5 spots open, everything else is booked
  - e-mail Mike if they want to sign up

#### **Finance Officer's Report - Ammie Phambri**

- UPS Budget – Voting

**Motion to accept the actual budget from 2005-2006 for all of UPS.**

Accept: 23    Reject: 0    Abstain: 0

Motioned passed.

*Michelle Chan, Shaun Lee – left the meeting at 6:33 pm*

**Motion to add the following lines to the UPS proposed budget 2006-2007:**

- mailings to the OT7 class (2006-2007 UPS budget) - \$250 debit
- mailings for awards and grants for OT6 (2005-2006 UPS budget) - \$250 debit

Motioned by: Harsit

Seconded by: Henry

Accept: 21    Reject: 0    Abstain: 0

Motioned passed.

**Motion to accept the Rogers phone charges (\$1000) for the UPS proposed budget 2006-2007.**

Motioned by: Ammie

Seconded by: Habibat

Accept: 21    Reject: 0    Abstain: 0

Motioned passed.

**Motion to extend the meeting by 30 minutes.**

Motioned by: Harsit

Seconded by: Henry

Accept: 19    Reject: 2    Abstain: 0

Motioned passed.

**Motion to accept the CAPSI proposed budget 2006-2007.**

Motioned by: Harsit

Seconded by: Alexander

Accept: 20    Reject: 1    Abstain: 0

Motioned passed.

**Motion to accept the external affairs proposed budget for 2006-2007.**

Motioned by: Ammie

Seconded by: Alex

Accept: 20    Reject: 1    Abstain: 0

Motion passed.

**Motion to make the following change to the IPSF proposed budget for 2006-2007:**

- the \$750 allocated to IPSF initiatives and presentations be changed to \$50

Motioned by: Habibat

Seconded by: Henry

Accept: 16    Reject: 0    Abstain: 5

Motion passed.

**Motion to accept the GST for the UPS proposed budget 2006-2007.**

Motioned by: Ammie

Seconded by: Alexander

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to increase the split to the OT7 Grad Fund allotted under the Key in the 2006-2007 UPS proposed budget from \$6000 to \$6937.50 based on \$37.50 per student (185 students in the class).**

Motioned by: Habibat

Seconded by: Alexander

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to accept the Monograph proposed budget for 2006-2007.**

Motioned by: Ammie

Seconded by: Angeline

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to accept the Orientation banquet proposed budget for 2006-2007.**

Motioned by: Ammie

Seconded by: Angeline

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to increase the Pharmakon budget for 2006-2007 by \$75 (specifically for the one-time purchase of a memory card).**

Motioned by: Ammie

Seconded by: Alexander

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to extend the meeting another 25 minutes.**

Motioned by: Habibat

Seconded by: Harsit

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to lump together all advertising allocated under Publicity under one heading – “Advertisements”, and reduce the proposed budget amount to \$150, to remove the Tell a Friend Contest from the budget, and reduce the Spring Info Night costs to \$100 for 2006-2007.**

Motioned by: Habibat

Seconded by: Alexander

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

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**Motion to accept the Phollies proposed budget for 2006-2007.**

Motioned by: Habibat

Seconded by: Alexander

Accept: 21    Reject: 0    Abstain: 0

Motion passed.



**Motion to amend the Social budget by adding \$1200 for bus transportation for buses to the semi-formal for 2006-2007, and removing the \$200 debit for the Open House event at the new faculty building.**

Motioned by: Anna

Seconded by: Evgenia

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to accept the Student Fees in the proposed budget for 2006-2007.**

Motioned by: Angeline

Seconded by: Anna

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to accept the Webmaster proposed budget for 2006-2007.**

Motioned by: Habibat

Seconded by: Angeline

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to accept the proposed budget under the heading "UPS" for 2006-2007.**

Motioned by: Ammie

Seconded by: Anna

Accept: 21    Reject: 0    Abstain: 0

Motion passed.

**Motion to accept the UPS Proposed Budget 2006-2007.**

Motioned by: Alexander

Seconded by: Alexandra

Accept: 21    Reject: 0    Abstain: 0

Motion passed

**NEW BUSINESS:**

**Phrosh Banquet – Subsidizing Tickets?**

- need to obtain a list of UPS members to attend phrosh banquet (to potentially subsidize costs)

**Popcorn Machine – Andrea Narducci**

- If a student wants to use our popcorn and the popcorn machine, what do we do?
- tell student to buy own popcorn
- can charge student for cost of the bags of popcorn
- non-Pharmacy students will pay for renting the machine
- Pharmacy students can use the machine for free if they provide own popcorn (or pay for bag of popcorn from us)

**Motion to end meeting:** Harsit

**Seconded by:** Alexander

**Time adjourned:** 8:44 pm

**Next meeting date:** TBA

## UPS Meeting #5

Date: Tuesday, September 26, 2006

Location: UPS Meeting Room, Pharmacy Building

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Leanne Drehmer, Eric Henderson, Lara Tran, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Ammie Phambri, Alex Marcil, Alex Vuong, Kirk Wong, Rene Mader, Rosanna Yan, Elena Andrews, Harsit Patel, Mike Pe, Henry Chen, Shaun Lee, Neil Malhotra, Kaspar Ng, Angel Li, Sameer Remtulla

**Absent:** Elizabeth Allan, Angeline Ng, Marie-Helene Irvine, Usman Imran, Cathryn Sibbald

**Motion to commence meeting:** Michelle

**Seconded by:** Alexandra

**Time commenced:** 4:08 pm

### OLD BUSINESS:

#### IPSF Budget – Kaspar Ng

- want to alter the budget so that a student going on an IPSF-WHO internship in the summer can have access to a subsidy (without increasing the amount of money allocated to subsidies)
- want to explain why more than \$50 is needed for the IPSF initiative
- in order to introduce students to the student exchange and talk about how things run, will need to get a room and rent equipment from the university
- contacted Linda Chung, room bookings are free
- AV equipment costs \$56 per session even in our building as a pharmacy student (must pay for technician to come, etc.)
- funding needed for providing educational events, setting up campaigns and booths or having seminars
- want to add a guest lecturer and more seminars (4 seminars or booths are the minimum)
- plan to have another 3 seminars, one for guest lecturer, 2 for student exchange
- total of 7 seminars/booths
- request that council gives IPSF \$400 for seminars (\$56 per session and some extra money for food, treats, etc.)
- booths are free for table booking
- maybe keep extra money in UPS surplus and we can just pay for AV equipment later when it is billed to UPS
- we won't be changing proposed budget for 2006-2007
- Kaspar suggests giving IPSF \$150, in case he does booths because UPS wont be billed for materials used for displays
- UPS will pay for AV equipment costs

**Motion to allow IPSF to have \$150 from the surplus from the UPS budget 2006-2007.**

Motioned by: Harsit

Seconded by: Alexander  
Accept: 22    Reject: 0    Abstain: 0  
Motion passed.

**Motion to allow a re-allocation of the student exchange funds of \$2000 to include the WHO program.**

Motioned by: Harsit  
Seconded by: Evgenia  
Accept: 22    Reject: 0    Abstain: 0  
Motion passed.

**Motion to accept previous meeting's minutes (Sept. 7, 2006):**

Accept: 20    Reject: 0    Abstain: 2  
Motion passed.

**Motion to accept previous meeting's minutes (Sept. 14, 2006):**

Accept: 19    Reject: 0    Abstain: 3  
Motion passed.

**EXECUTIVE REPORTS:**

**President's Report - Andrea Narducci:**

- Welcome OT8 president Sameer Remtulla to council!
- Vote of Confidence for new Webmaster – Allegra

**Motion to accept Allegra Connor as UPS Webmaster:**

Motioned by: Habibat  
Seconded by: Alexander  
Accept: 13    Reject: 1    Abstain: 8  
Motion not passed.

**Motion to reconsider vote for Allegra Connor:**

Motioned by: Alexandra  
Seconded by: Sameer  
Accept: 14    Reject: 3    Abstain: 5  
Motion passed.

- Flu Pandemic Planning Committee
  - was contacted over the summer to meet with assistant deans and other people at the Faculty of Medicine
  - talked about flu pandemic planning
  - what happens if flu comes while students are in professional programs?
  - Pharmacy program back then had take home assignments

- they wanted to plan interprofessionally and incorporate students to see what to do next time it happens
- Andrea will forward us the articles and she plans on telling the rest of the student body about it
- Posters and bulletin boards
  - cannot put posters in open public places, not even hanging with strings
  - good news is more bulletin boards are coming
  - we submitted requests for areas where we want bulletin boards
  - so hopefully they will be put up before the next elections in Spring
- Propose upper limit for Grad Fund (for 240 students maximum) (**tabled for the Constitution Meeting**)

### Vice-President's Report – Habibat Garuba

- Phrosh Banquet
  - anyone that wants to still attend, e-mail Habibat
  - Shaun and Lara do not need to pay for tickets to attend
  - 2<sup>nd</sup> year vice-president also does not need to pay because he has to be there
  - please give her cheques or cash before Thursday morning
  - let her know at the latest by tonight or tomorrow morning if you plan to attend
- The Key
  - basically done
  - will send it out to get published once we know who 1T0 president and vice-president are
- Effective Use of Committees
  - we have a number of committees, many of which are underutilized
  - we have 9 committees
  - want everyone to be aware that we do have these committees and just make use of them
  - find out which committees some of you are automatically on, and get involved with them
- Points and Awards Committee
  - athletics reps, class presidents, social directors should be at awards ceremony
  - Harsit please come too
  - submission of points are going very well so far, keep up the good work! ☺
  - Andrea and Habibat will be presenting awards on behalf of UPS
- Constitution Update

- last year after UPS had a constitution meeting, no one bothered to put amendments to the constitution into a new document
- Habibat took the liberty to do that and update it, and will e-mail the new constitution to us

**Motion to extend meeting by 30 minutes:**

Motioned by: Harsit

Seconded by: Leanne

Accept: 20    Reject: 2    Abstain: 0

Motioned passed.

**POSITION REPORTS:**

**Co-Ed Athletics Director – Rene Mader**

- Displaying Sports Trophies/ Other UPS Memorabilia
  - want to display in a trophy case in the lobby of the Pharmacy Building
  - talked to Brenda Thrush about it and she said we can have one case for displaying
  - where are the plaques and trophies from the old Pharmacy building?
  - packed up somewhere...ask Usman?
- External Funding for Intramural Teams (ie. for jerseys)
  - who to contact for sponsors, etc. (who sponsored jerseys in the past?)
  - all external contacting goes through external affairs
- Pharmacy Sports Social
  - end of term social to recognize team players/organizers/captains, etc.
  - like a pub night at the end of the year
  - only thing you need to work around is the St. Patrick's Day event at the end of the year
  - want people there to take pictures for advertising, etc. (contact Pharmakon reps for that)

**Social Director – Leanne Drehmer**

- Boat Cruise - Discussion
  - incident at 4 hours into it - 4 people jumped off boat
  - 2 of them picked up by police boat
  - 2 of them swam to shore
  - event came to a halt after that
  - boat company was upset
  - company felt that they were losing reputation as a boat
  - Leanne discussed with the 4 people who committed the offense and let them know she was not happy with what they did
  - was a meeting with the faculty and the guys, Eric and Alexandra sat in on it

- Lesley and Alexandra spoke about writing a letter on behalf of UPS to the boat company to extend apologies and tell them we've appreciated their business in the past and hope we can continue our business relationship
- the guys who committed this offense are also writing a letter to the boat company with apologies
- Leanne offered to write letters from UPS to the 4 individuals, the boat company, and Maria Seros Leung (Media/communications officer for the Leslie Dan Faculty of Pharmacy)
- Media Relations Asking for Listserv E-mail
  - Andrea said that the faculty hired a media-relations person, Maria
  - she e-mailed Habibat and Andrea asking for the e-mail that UPS sent to the listserv with details on the event
  - she wants to keep it on file in case she gets any questions from central U of T or the media.
  - up to Leanne to decide whether or not to e-mail the listserv to her
- Listservs
  - don't sign listserv from UPS council unless it has been sent to UPS first and agreed upon by most of UPS
  - use discretion when sending out e-mails to the listserv about whether or not to get approval from UPS first
  - in the future, e-mail council, see what they think about draft first, if there's time to do so
  - but if you want to avoid discussion amongst students the next day, may need to send a listserv right away indicating facts of event so there aren't rumours (maybe no time to check with UPS)
  - use best judgement

*Assistant Dean Lesley Enters.*

Boat cruise discussion ensues.

*Lesley Leaves.*

- consider banning the 4 students involved from all UPS events for a year?
- too harsh of a punishment?
- is this something UPS can even do?
- is the faculty taking action? (if so, maybe we do not need to do anything)
- match crime with the punishment – maybe ban them from one of the next UPS events or ban them from next year's boat cruise
- take UPS points for boat cruise off of their records
- do we have a right to police them? It would be very complicated, need to develop protocol for the future, etc.
- consider asking them to send a letter of apology to students via the listserv
- consider withholding UPS points for the rest of the semester?

**Motion to ban the 4 students involved in the UPS boat cruise incident from next year's boat cruise.**

Motioned by: Habibat

Seconded by: Anna

Accept: 12    Reject: 0    Abstain: 10

Motion not passed.

- o consider getting faculty's opinion, see how the faculty punished those students
- o in future slideshows, Phollies, etc. there is to be NO mention of the boat cruise event, no photos, no skits, nothing!

**Motion to make the 4 students involved ineligible for any awards that need a recommendation from UPS for this academic year, 2006-2007.**

Motioned by: Rene

Seconded by: Kaspar

Accept: 14    Reject: 1    Abstain: 7

Motion passed.

**Motion to strike the previous motion (the motion stated above).**

Motioned by: Harsit

Seconded by: Habibat

Accept: 22    Reject: 0    Abstain: 0

Motion passed.

**Motion to make the 4 students involved ineligible for any UPS recommended awards and UPS points awards for this academic year, 2006-2007. If they are automatically eligible for UPS points awards, it will be delayed to the next academic year.**

Motioned by: Rene

Seconded by: Habibat

Accept: 15    Reject: 3    Abstain: 4

Motion passed.

**Motion to table Semi-Formal Update to next meeting:**

Motioned by: Habibat

Seconded by: Leanne

Accept: 22    Reject: 0    Abstain: 0

Motion passed.

**Motion to end meeting:** Habibat

**Seconded by:** Evgenia

**Time adjourned:** 6:12 pm

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**Next meeting date:** Oct. 14, 2006



## Undergraduate Pharmacy Society Meeting #6

Date: Saturday, October 14, 2006

Location: Blue Mountain Resort, Collingwood

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Leanne Drehmer, Eric Henderson, Lara Tran, Alex Marcil, Alex Vuong, Kirk Wong, Elena Andrews, Harsit Patel, Mike Pe, Shaun Lee, Neil Malhotra, Angel Li, Sameer Remtulla, Angeline Ng, Marie-Helene Irvine, Usman Imran, Stacy Yeh, Laura Narducci, Allegra Connor

**Absent:** Elizabeth Allan, Cathryn Sibbald, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Ammie Phambri, Rene Mader, Rosanna Yan, Henry Chen, Kaspar Ng,

**Motion to commence meeting:** Angel

**Seconded by:** Angeline

**Time commenced:** 6:26 pm

### **OLD BUSINESS:**

*Those not appointed to council before last meeting asked to leave (Allegra, Stacy, Laura)*

- Clarification of quorum - Elena
  - need 2/3 of voting members present in order to have a meeting
  - need 2/3 of voting members to accept motion in order for it to pass
- For a future change to constitution (Usman): "If any position is not filled after being reopened, any potential applicants are approved by a simple majority."
- Maybe start punishing people for not coming to meetings because how often do we get 2/3 of people showing up at meetings?

**Motion to accept previous meeting's minutes (Sept. 26, 2006) tabled for next meeting.**

*Allegra, Stacy, and Laura returned.*

### **EXECUTIVE REPORT:**

#### **President's Report - Andrea Narducci:**

- Phollies skit – Canada's Next Top Pharmacist
  - work on it today in spare time
- Faculty Council and Committees
  - Diane, the Dean's secretary, approached her to submit 8 names of students to sit on faculty council (this happens every year)
  - They branch into committees within the council
  - It's to get students involved with faculty decisions
  - In previous years they had UPS members on it, etc.

- This year, will have one person from class council, and another student from the class (non-council member)
  - Gives non-council students an opportunity to be involved
  - Last year, a lot of students in classes did not know such a committee existed, so good to open it up and let students know about it
  - E-mails were sent out and names have been submitted for students interested
  - We will try to follow up with these student faculty council reps somehow to make sure they're allowing for transparency (reporting back to their their classes), etc.
- Dean's Meeting Recap
    - still working on PharmD program
    - but if they do switch to entry level PharmD, there will be upgrade courses for B.Sc.Pharm students to get PharmD if they want it
    - Arts and Science students are in until 10 pm on a particular day, so why should pharmacy students have to leave at 8 pm that day?
    - Dean said he will work on it to see what he can do
  
    - Harsit mentioned the student space use committee.
    - Lesley is the chair.
    - There are no students on committee right now?
    - May actually be other U of T people on this committee
    - Why should we not be allowed to even have a bottle of water in the resource centre, since this rule doesn't really apply at most other U of T buildings
    - Dean said that he does agree everyone needs water, so he will look into that.
    - Arts and Science students may not even know of these rules and would eat in classrooms anyway
    - In the winter, we're going to be walking in with dirty boots, that will make classrooms messy anyway
  
    - Access card, students wondering what the \$10 went to?
    - Setting up security services, etc.
- Next Meeting – Lesley wants to speak with us
    - someone from the Varsity e-mailed a bunch of UPS members and BCC-ed it
    - the e-mail was asking a lot of questions about the building for an article that she was going to write
    - Beth forwarded it to Lesley to ask her about it, how to deal with it
    - So Lesley wants to come to our next meeting and give us a briefing about how to handle with the media
    - Usman spoke to this girl writing for the Varsity: Harsit and Usman spoke to her about the article, and she seems genuine and wanted to know about sponsorship of the building, facilities that we have, etc. and wanted to write an article about our building in good light

- Told the girl that if she wants to use our names that she should forward the article to us first to review, if anonymous, then it's okay
- There are rules indicating that we're not allowed to release how much money companies gave for the building (Lesley will be explaining these rules to us when she comes)
- For your own protection and protection of the council, if anyone ever asks you for an opinion, make sure its clear that you indicate yourself only as a student (and not as UPS). If you are going to use your UPS position in it, go over it with UPS first.

### **Vice-President's Report – Habibat Garuba**

- The Key – update
  - key was submitted to publisher after the Phrosh banquet
  - haven't heard back from him yet (haven't seen draft of it)
- Faculty advisor selection
  - we need a faculty non-voting member to advise us, mostly on financial issues
  - we can choose to ask them to help us with certain issues or stay away from others
  - Lesley gave Habibat a list of candidates: Doris Kalamut, Peter Pennefather, Christine Allen
  - Lesley suggested that we could maybe conduct interviews
  - Maybe have them sit on different meetings and see how they are?
  - Or have all 3 faculty members write responses to 3 questions and UPS will decide on it
  - Try to get them to come to one meeting... at different blocks of time during the meeting (ie. 10 minute intervals) and answer questions in person... but it would be hard to get them all at once
  - If they can't come to meeting, then resort to the 3 questions
  - But those that answer in person don't get a chance to think about questions, whereas those that answer them written have time.
  - Previous faculty advisor was Zubin – he didn't come to all meetings, it was an informal arrangement
  - So, let's have them come in person next meeting, if don't come, then written responses

### **Finance Officer's Report – Kirk Wong**

- Question about Spirit Dollars Reward
  - heard that person with most spirit dollars awarded 5 UPS points
  - but that is a lot since that's how much class council members get for a full years of work on class council
  - but it's already been announced to the 1T0 student that this was what we were giving her, so can't take it back
  - we'll keep this in mind for the future
  - she got 75 spirit dollars, while most others got 12!

- In future, if you have to make any decisions with regards to points and awarding them, make sure you consult with the Points and Awards Committee to avoid any problems
- Cheques from Students
  - deposited some cheques a couple weeks ago
  - one of them from Phrosh for boat cruise ticket and another from OT6
  - the cheques bounced
  - there's potential for not being able to get our money back, but we'll try to talk to them
  - there's nothing we can do now about it if we can't get money back, but be aware for future
  - suggest that it may be safer to deposit cheques little by little so we can catch any problems earlier
  - suggestion: could maybe have people address cheques to your personal bank account so you can do deposits right away, and then write one final cheque to UPS

## **POSITION REPORTS:**

### **Social Director – Leanne Drehmer**

- Semi-Formal
  - Friday November 17<sup>th</sup>
  - At banquet hall just outside of Toronto
  - Using bus option
  - Bollywood theme
  - Grand Taj Banquet Hall
- Stair Climb
  - Sat. Oct. 21 from 6 – 11 am
  - There are 26 people signed up so far
  - Prize for people who wins most money
  - Probably a gift certificate
  - An OT8 group is doing it on a separate date but will also be including them in the running for the prize
- Hallowe'en Costume Day
  - costume competition
  - best out of each class
  - then do a finals with those people competing for grand prize
  - maybe take a pic of each of the finalists and show them at the Phollies?
  - Maybe use Phollies applause for deciding grand prize winner
  - Strategy to get people to participate: announce prize before hand
- Communication Regarding Dates, Class Councils
  - communication between UPS and class councils has been difficult

- maybe class council members of UPS should make UPS more aware of events of class councils
  - also class council members of UPS should make their councils more aware of what UPS is doing (give them a summary of our meetings)
  - do all class websites have an updated calendar? (not all classes do)
  - maybe every President and VP after each class council meeting could email UPS with quick points from their meeting
  - if you are going to be doing any fundraising events this year, please let Angel know so there are no conflicts
- Upcoming Events
    - Casino Rama coming up
    - Looking into Matchmaker for Valentine's Day
    - 30 Hour Famine for Community Outreach
    - Phantom of the Opera or trip to the Second City (it's like Saturday Night Live in Toronto) in the second semester
    - Social reps are planning faculty wide events
    - St. Patrick's Day Karaoke
    - OT8's planning on having a poker event to raise funds for their grad fund
    - Someone from the grad students emailed Leanne asking to do a Grad students/Pharmacy students poker tournament

### **External Affairs Director – Angeline Ng**

- OPA Update
  - lunch with Marc Kealey
  - wants lunch dates with 3-4 students a few times a year
  - to talk about Pharmacy issues
  - will be held at OPA office (it's close to the faculty)
  - he wants to connect with students
  - how should we choose students for it?
  - Maybe one student per class to go each time
  - Not class Presidents maybe, since their views are already known to OPA
  - Maybe take list of everyone that's interested and pull names out of a hat
  - Not sure if it will happen for sure
- OPA has district meetings for all their pharmacists
- We're going to start one for STUDENTS only this year
- Maybe chaired by Marc Kealey
- Hoping to do it Friday November 17<sup>th</sup> maybe
- What do you think turn out will be like?
- They often aren't that great...
- Will discuss things such as Bill 102

- Basically it will be like OPA telling you in person about what they're up to
- Open to ALL students, not just ones in OPA
  
- last year, they passed a motion to make the student position an elected position once Waterloo school comes in
- Justin proposed that U of T external affairs stays as student rep for U of T, attend meetings for the year and report to the junior external affairs of Waterloo, and then the year after that, the Waterloo junior rep will have become senior rep, and they go to OPA meetings for the year and report to junior U of T rep, and have it cycle like that
- Having just one student gives student the responsibility to relay info to a university that's not their own, it's complicated
- OPA only wants one student there.
- Leaving it up to us to work out how elections will run
  
- UPS policy on external promotional material
  - reminder if any company wants you to hand out stuff for them or do anything with you, please run it through with council first
  
- Update on the Key/ Medical devices
  - when Key comes in Habibat, please don't hand them out yet
  - want to stuff Keys with bookmarks
  - Medical devices are in office and sorted out by year (about 7 boxes per class) ... may need some help with that (do an assembly line?)
  - Medical devices will go out with the key
  
- External Affairs Award criteria
  - Ad that was supposed to go out in September didn't come out in Monograph
  - Will try to do it again for October
  
- Pharmacy Issues sessions
  - OPA is going to sponsor/run these sessions
  - If district meeting for students doesn't work out, we'll be doing one of these sessions in November instead of the district meeting
  - Talk about issues in world of Pharmacy outside of school

### CAPSI – Alex and Marie

- Vitamin seminar
  - happening this approaching Monday
  - can still come if you didn't sign up
  - for 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> years
  
- CAPSI symposium
  - Topic: Pharmacist Prescribing Rights

- Monday Nov. 13 from 6-7 pm
- In Pharmacy building (B150)
- Have one OCP speaker
- 4 speakers, each speak for 10 minutes
- then open to questions and discussion
- each speaker may have their own opinion on the issue
- trying to get a physician and a nurse to come as well
  
- PDW
  - first wave of registration ended yesterday
  - there is a subsidy
  - there are 13 different education events
  - have students attend either 3 or 4 in order to obtain their subsidies
  - don't know exact cost of subsidy yet - depends on amount we can fundraise and how many people are going
  - subsidy shouldn't be any less than last year's though
  - Marie looked into a group flight rate for it
  - Problem with buying insurance for buses last year
  - This year, talk to Dean and see if there is U of T insurance?
  
- This year's National CAPSI Secretary has stepped down from position
  - It would be nice to have someone from U of T on the council, because even though we have the most voting members on CAPSI from U of T, we have no representation on the national council
  - On Monday will announce nomination period
  - Oct. 30 is deadline for submissions for running
  - Involves a letter of intent, a nomination form and letter of confidentiality
  - will need to videotape the nominees
  - can e-mail the CAPSI secretary that is stepping down if you have questions about the workload of the position, etc.

### **OT8 Vice President – Angel Li**

- Charity week
  - last full week of November
  - canned goods – last year it was hard to do it and people weren't given points accordingly
  - this year, maybe try having separate bins to put canned goods in for the drive
  - for the raffle, in the past did companies donate prizes to be raffled off or did we buy it?
  - A member of the OT8 class council has a good prize to use but we will need to reimburse him for it
  - Talk to CAPSI about splitting the money earned from raffle
  - Want to do pie throw again, but where will we do it? It was a really big mess last year.
  - Do it outside? But so cold!

- Maybe do it in student lounge but cover it entirely with garbage bags
- If anyone has new ideas for new events, let Angel know!
- Wacky week didn't work out too well last year, didn't make sense to pay in order to dress up
- How it should work is people agree to dress up wacky for certain amounts and have students donate money to get the people to dress wacky
- Maybe have people willing to do crazy things for money (ie. boys get legs waxed, or shave head)
- For pie throw, did cost for it come out of OT8 class fund last year? (yes it did, it was their class event)

### **NEW BUSINESS:**

#### **SAC Representative - Neil**

- went to tuition meeting for SAC
- they are trying to do a tuition freeze
- organizing a lot of events for it between now and February
- Feb. 7<sup>th</sup> will be a huge U of T wide rally in Queen's Park
- So you can't be forced to go to class that day
- But professional faculty may not necessarily fall in the same section as rest of U of T for the tuition stuff
- SAC will look into that
- Neil will forward their listservs about it to our listserv
- Does anyone have contacts of other professional faculties' e-mails?

#### **Attendance at Meetings - Alexandra**

- What about the punishment for missing meetings?
- If you have a valid excuse, that's okay
- Homework is not a valid excuse
- Maybe if you don't come, proxy your vote to someone else

#### **IT0 CAPSI Backpacks - Stacy**

- what's going on with CAPSI backpacks
- Alexandra doesn't have any information about it
- The backpacks are not able to be distributed at this time
- Don't know when we will get to distribute them, sometime later

#### **E-mailing - Habib**

- with regards to e-mails going back and forth between UPS council members
- if you are going to send out emails that are embarrassing to council members with which you have personal issues with, please don't



send it to all of council, but deal with it privately with the people involved

- e-mails are a bad means of communication with touchy subjects, be careful with that - you can't read someone's tone through them!

**Motion to end meeting:** Harsit

**Seconded by:** Angeline

**Time adjourned:** 8:37 pm

**Next meeting date:** TBA

**Undergraduate Pharmacy Society Meeting #7**

**Date: Friday, November 3, 2006**

**Location: UPS Meeting Room, Pharmacy Building**

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Leanne Drehmer, Eric Henderson, Lara Tran, Alex Vuong, Kirk Wong, Elena Andrews, Mike Pe, Shaun Lee, Neil Malhotra, Angel Li, Sameer Remtulla, Angeline Ng, Marie-Helene Irvine, Stacy Yeh, Laura Narducci, Allegra Connor, Elizabeth Allan, Cathryn Sibbald, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Ammie Phambri, Rene Mader, Rosanna Yan, Henry Chen, Kaspar Ng

**Absent:** Usman Imran, Harsit Patel, Alex Marcil

**Motion to commence meeting:** Kaspar

**Seconded by:** Evgenia

**Time commenced:** 1:05pm

**Guest Speaker - Emily Shelton (Vice-President External on SAC, Tuition Coalition)**

- Talk about tuition coalition campaign
- Solicit our participation in form of an endorsement
- Tuition fees are rising in Ontario very rapidly
- Tuition freeze in 2002, was cancelled in 2004
- Undergrad fees have increased by 5 percent, graduate increased by 8 percent
- In the future, expected to increase by 20 % (undergrad), 36 % (graduate)
- Our tuition fees are highest in the country!
- Students will end up graduating with tons of debts and cripple our economy as people have to pay off debts before really being able to contribute to Canada's economy (through spending)
- Students are getting together and saying no to tuition fee hikes
- Want to re-direct funding into post-secondary education
- Provincial election happening next year, we want to put pressure on them as students to get another tuition freeze, or if not, at least more funding for post secondary education
- 82 percent of Canadians polled favoured a tuition freeze or more money from government for post secondary education
- Mayor Miller signed a pledge saying if elected, will help students with the tuition fees issue
- Endorsement does not requirement any money from us at all, just want us to say that we are on their side with the tuition fees issue
- Asks us to send a representative to their next meeting

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**Vote of Confidence for Allegra Connor - Webmaster**

**Motion to approve Allegra Connor for UPS Webmaster.**

Motioned by: Sameer

Seconded by: Evgenia  
Accept: 21    Reject: 1    Abstain: 0  
Motion passed.

**Raffle for GenPharm tickets for Raptor's Game:**

Winner is: Alex Vuong, Rene, Elena, Rosanna, Mike, Angeline, Usman, Sameer, Henry, Angel  
Waitlist #1: Neil  
Waitlist #2: Kaspar  
Waitlist #3: Eric  
Waitlist #4: Beth  
Waitlist #5: Lara

**Motion to accept previous meeting's minutes (Sept. 26, 2006):**

Motioned by: Alex  
Seconded by: Angel  
Accept: 26    Reject: 0    Abstain: 0  
Motion passed.

**Motion to accept previous meeting's minutes (Oct. 14, 2006):**

Motioned by: Habibat  
Seconded by: Alex  
Accept: 25    Reject: 0    Abstain: 1  
Motion passed.

*Shaun enters - 1: 30 pm*

**EXECUTIVE REPORT:**

**Vice-President's Report – Habibat Garuba**

- UPS Faculty Member Interviews
  - Andrea, Angeline, Ammie, Elena and Habibat conducted the meeting
  - Candidates were: Christine Allen, Doris Kalamut, Peter Pennefather
  - We asked about their familiarity with UPS, informed them that their attendance at UPS meetings is not necessary, but attendance at finance meetings are mandatory for them
  - Asked them if they were involved in any other committees, programs, etc.
  - Asked them how well they worked under pressure and dealt with antagonism
  - Asked them to describe themselves in 3 words.
  - Habibat read us points from the interviews with each professor

- Their role is to offer us advice and guide us with U of T policies, provide advice on external things, give us connections, etc. But their main role is to aid us in financial decisions
- Voting for UPS Faculty Member occurred today with UPS members present.
- Final result: UPS Faculty Member is Doris Kalamut.
  
- Student Initiatives Funding Request from Global Medicines Initiative
  - Group started by Pharmacy students this year to raise awareness of global health issues
  - They want to host a World AIDS Day Open House on Dec 1<sup>st</sup> in the atrium of the Faculty raising awareness on HIV/TB co-infections and access to meds in this respect.
  - Will showcase short films and documentaries, posters, and photo displays
  - Request \$250 in funding for booking of electronic equipment, printing of enlarged photos and research poster, buying/renting short films, purchasing easels
  - We have \$1000 in our UPS budget allotted to student initiatives
  - Committee decided to reimburse them up to \$150 maximum and recommended other funding from U of T campus
  
- The Key - Update
  - The Key is currently being printed, should be ready by next week
  - Hopefully we'll get them out Wednesday or Thursday
  - Medical devices will be distributed with them

*Beth and Cathryn leave (exam) - 1:43 pm*

## **POSITION REPORTS:**

### **Events Directors Report - Evgenia & Andrea**

- Phollies- Ticket sales, Afterparty, etc
  - Ticket sales going well
  - UPS all invited to after party at Fox and the Fiddle on Saturday night (around 10-ish)
  - show starts at 7, about 2 to 2 and a half hours
  - guy from Hart House coming to film the Phollies tonight
  
- Pharmacy Info Night – November 15

- taking place on Wednesday evening
- will need volunteers from classes
- will need presentation from Habibat and Andrea about student life, and Athletics, and maybe pics of events from Yearbook to include in the slideshow.

*Andrea Fernandes leaves - 1 :50 pm*

**OT8 President - Sameer**

- Poker Tournament
  - Graduate students want to do one with us
  - Monday at 7 pm, Nov. 27
  - Are there conflicts with that date?

**OT8 Vice President - Angel**

- Old business: 2005-2006 yearbooks
  - All are in the UPS office, please don't touch
  - Will be distributed next week
  - We don't have extras
- Phollies bakesale - profit sharing
  - Are UPS sharing profits with OT8's?
  - OT8 class brought a lot of food for the sale
  - In past, UPS got 70 percent, and OT8's got 30 percent.
  - Last year, money was all given to third year class
  - There are about 10 cases of water left over from the Loblaw's bbq
  - We will look at the number of cases left over, and divide it by 5 (split with each class, and UPS)

**Motion to allot all profits from the Phollies bake sale to OT8 class:**

Motioned by: Sameer

Seconded by: Angeline

Accept: 24    Reject: 0    Abstain: 0

Motion passed.

- Clothing sale company
  - Want to switch to a new company
  - Need faculty approval
  - Are we okay with switching to this company if the faculty approves?
  - With this new company, everything will be embroidery, tons of products to choose from, so that they are different from the fourth year clothing sale

- Fourth year clothing sale is running into third year sales time, so planning on switching to this company
- If fourth year class can sell over the summer, they should not be getting these 2 extra months during school to sell as well
- Worried about overlap between clothing sale for other classes as well

**1T0 Vice President: Laura**

- Class Charity and Fundraising for Charity Week.
  - 1T0 class voted on Sick Kids Foundation

**Tuition Coalition Endorsement**

- Endorsement would basically just have our name (UPS) included in petitions, etc.
- Suggestion from Kaspar that SAC VP of External send us copies of anything that includes our endorsement in it
- Will vote on whether we will endorse it at our next meeting.

**Amendments to the Constitution**

- Usman proposed an amendment to the constitution
- Proposed that: *"In the event a position is not filled the first time after it is reopened, potential applicants are accepted by a simple majority vote."*
- This only applies to positions of application (ie. webmaster, external affairs, etc.)

**Motion to approve of Usman's proposal stated above for the Constitution:**

Motioned by: Alexander

Seconded by: Henry

Accept: 24    Reject: 0    Abstain: 0

Motion passed.

**Motion to reaffirm that 100 percent of the Casino Rama profits for this year will go to the social budget for Semi-Formal.**

Motioned by: Leanne

Accept: 23    Reject: 0    Abstain: 1

**Motion to adjourn meeting: Eric**

Seconded by: Kaspar

Time adjourned: 2:05 pm

Next meeting date: TBA

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**Undergraduate Pharmacy Society Meeting #8**

**Date: Tuesday, November 21, 2006**

**Location: UPS Meeting Room, Pharmacy Building**

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Eric Henderson, Alex Vuong, Kirk Wong, Elena Andrews, Mike Pe, Neil Malhotra, Angel Li, Sameer Remtulla, Angeline Ng, Marie-Helene Irvine, Stacy Yeh, Laura Narducci, Allegra Connor, Elizabeth Allan, Cathryn Sibbald, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Rene Mader, Rosanna Yan, Henry Chen, Kaspar Ng, Usman Imran, Harsit Patel, Alex Marcil

**Absent:** Lara Tran, Leanne Drehmer, Ammie Phambri, Shaun Lee

**Motion to commence meeting:** Alex Vuong

**Seconded by:** Angeline

**Time commenced:** 5:35 pm

**Motion to accept previous meeting's minutes (Nov. 3, 2006):**

Motioned by: Alex Vuong

Seconded by: Habibat

Accept: 23    Reject: 0    Abstain: 0

Motion passed.

**EXECUTIVE REPORT:**

**President's Report - Andrea Narducci**

- Christmas Party/Meeting (Dates – Possibly Fri. Dec 1, 1pm or 4pm)
  - We have a Christmas Party each year along with our last meeting
  - Doing a Secret Santa draw this meeting - \$10 max. on presents
  - You're welcome to opt-out of Secret Santa if you wish
  - Tentatively Friday Dec. 1 at 4pm

**Vice-President's Report – Habibat Garuba**

- The Key Update
  - We have received the Keys
  - We got a good deal on them, and they look great
  - Will be distributed soon
- Tuition Coalition (UPS Decision)
  - From last meeting, we need to decide whether or not we are on board with it.

**Motion for UPS to join the SAC Tuition Coalition.**

Motioned by: Alex Vuong

Seconced by: Henry  
Accept:16    Reject: 3    Abstain:4  
Motion passed.

- UPS Points
  - Rule has been that you only get UPS points for being on UPS if you've attended 75 percent of meetings
  - This is unfair for UPS members who cannot make meetings as a result of class.
  - We've had 8 meetings so far.
  - For anyone who has had to miss these meetings because of class, please e-mail Habibat and let her know which meeting you missed and which class you had so she can take it into consideration.
  - Work and family do not count as excuses for absence
  
  - For the 1T0 website, the webmaster was acclaimed
  - Another 1T0 student (not the 1T0 webmaster) who has more skills in making a website has been putting a lot of work into the website, in starting it up and maintaining it.
  - Should we be giving UPS points to this student for it?
  - Suggestion: Should split the UPS points between the students. (2 points each)
  - Problem: Which of these students attends the class council meetings, etc?
  - If both do all the work, should both get the points (5 points each)
  - But in this case, one person is doing a lot more work than the other. Should current webmaster be asked to resign?
  - Let 1T0 class council decide.

### **Finance Officer's Report - Kirk**

- Confidentiality Regarding UPS Budget Figures
  - People have been asking about where money for GenPharm ticket sales go.
  - Ammie and Kirk are planning on e-mailing student body to let them know about UPS budget and where spending goes (but no figures are included in the e-mail).
  - Will send out e-mail to UPS first for our approval before being sent out to all students
  - To avoid any problems, please keep UPS budget figures confidential, as they do change and we do not want to set any false expectations from students.



## **POSITION REPORTS:**

### **CAPSI - Alexandra**

- Delivery of Mail
  - Problem with CAPSI mail (boxes) going missing for weeks at a time and then appearing at random places in the office.
  - In the future, please send all mail (boxes) for CAPSI to the UPS storage room, to keep them all in one place.
- Area for Supplies
  - Organize the shelving in storage room?
  - Let's get pop and drinks out of UPS meeting room and put them in shelves in storage room in a section designated for drinks.

### **Comments from Andrea Narducci:**

- Floors in UPS office will be done soon
- After they are done we will officially be able to settle into office.
- Each class gets its own locker
- Filing cabinets in UPS office and meeting room are up for grabs for any UPS positions that need space
- Contact Andrea if you want any of this storage space.
- Will be getting in more keys for the storage room.

### **OT8 Vice-President - Angel**

- Old Business: Equity in Clothing Sale Times for all 4 Years
  - 4<sup>th</sup> years are selling over the summer and get 2 months into school for sales
  - thinking of cutting it and making it only 1 month for 4<sup>th</sup> years, so that other years have more time to sell
  - this way we do not run out of time for other years
  - Harsit: first month is too hard to schedule a clothing sale, and when the other years reach 4<sup>th</sup> year, they will be able to do the summer sale and 2 months as well.
  - Should we motion to have strict times for each year to do clothing sales?
  - Maybe we could do only two clothing sales, one in fall, one in spring, with two years doing each sale and then split money between the two years.
- Clothing Sale Update
  - OT8 clothing sale occurring now for 3 weeks

- Clothing Sale Company
  - Had some trouble
  - When talked to Kiran about changing clothing company to Artik, turned out that Artik is also not licensed with U of T
  - Kiran said to find a company that is licensed.
  - With current company that Angel is going with, it is not licensed by U of T, but we are following rules with regards to the logos so that we can use this unlicensed company
  - For a company to be approved, a company needs to be able to prove that none of its clothing is made in sweatshops.
  - The company that Angel is going with does not use sweatshops, but they just haven't gone through the process of being approved by U of T

### Webmaster - Allegra

- Communication Methods for UPS
  - Alexandra suggested for her to make a forum on UPS website for UPS for discussion rather than clogging up our e-mail inboxes
  - There are several security measures besides just the password, she can set it so that it is made invisible to other people. (non UPS students)
  - It can e-mail your inbox every time a post is made on the forum if you set your options for that.
  - About UPS meetings, and UPS minutes, they will still be e-mailed to you.
  - It is our responsibility to deal with all issues that come up for council, so it is everyone's responsibility to still check the forum regularly
  - However, will everyone check it regularly?
  - With the forum, we still have the option of e-mailing to indicate to council that there is an issue that needs to be discussed on forum
  - Then rest of discussion will occur on the forum
  - We will give the forum a try
  - Allegra will let us know when it is ready to go with a new password.

*Sameer left - 6:17 pm*

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### Comment from Andrea Narducci:

- 0T7 Grad Reps want to put advertisements for platinum sponsors on our UPS website, on main page

- Allegra: it is not going to fit on the main page, the website design is pre-set.
- talked to external affairs about it, and feel that it is okay for a time period (ie. a couple months)
- so will suggest for sponsors to use a different page on UPS, or if not, then we won't put any ads up on the UPS website

#### **IT0 President - Stacy**

- Website is Complete
  - www.pharmacy1t0.com

#### **Indian Dinner - Harsit**

- Planning on having it in February since we already had a Bollywood Semi-formal
- Also planning a Korean dinner in second term.
- There are not as many events in second half of the year, so this might be good.
- Fourth years plan the Indian dinner each year.

#### **OTC Competition - Alexandra**

- OTC Competition - tentatively Dec. 7

**Motion to adjourn meeting:** Evgenia

**Seconded by:** Henry

**Time adjourned:** 6:24 pm

**Next meeting date:** TBA

## Undergraduate Pharmacy Society Meeting #9

**Date:** Thursday, November 30, 2006

**Location:** UPS Meeting Room, Pharmacy Building

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Eric Henderson, Alex Vuong, Kirk Wong, Elena Andrews, Mike Pe, Neil Malhotra, Sameer Remtulla, Angeline Ng, Marie-Helene Irvine, Stacy Yeh, Laura Narducci, Allegra Connor, Elizabeth Allan, Cathryn Sibbald, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Rene Mader, Rosanna Yan, Henry Chen, Kaspar Ng, Usman Imran, Harsit Patel, Alex Marcil, Lara Tran, Leanne Drehmer, Ammie Phambri, Shaun Lee

**Regrets:** Angel Li

**Motion to commence meeting:** Sameer

**Seconded by:** Alex Vuong

**Time commenced:** 4:15

**Motion to accept previous meeting's minutes (Nov. 21, 2006):**

Motioned by: Harsit

Seconded by: Evgenia

Accept: 28    Reject: 0    Abstain: 0

Motion passed.

### **EXECUTIVE REPORT:**

#### **President's Report - Andrea Narducci**

- Christmas Cards (Brenda, Justina, Linda, Lesley, Dean...)
  - Andrea will be giving out cards for the holidays, signing them from "UPS Council"
  - There are cards here for Brenda, Doris, Lesley being passed around - please sign them
  - A big card for the Dean will be left in the UPS office for everyone to sign, the Dean is going on a sabbatical leave.
- Paper for UPS Printer
  - Pack of paper - 500 pack - for UPS Council to use for events, sports, etc. to use for the year.
  - Anna will also be using the paper to print minutes.
  - Bring your own paper for personal use.
  - Class council can buy paper for themselves and keep in their lockers.
- "Student Initiatives Committee" Report
  - UTHIP asked for \$700 for their annual conference
  - They have a Pharmacy rep, so we are involved with them.
  - The committee decided on giving them \$100

- They will be listing UPS as part of their list of sponsors
- Usman: Suggestion - give money to them, but separate from the amount laid out for Student Initiatives, because UTHIP is not directly promoting/related to Pharmacy.
- Posting of UPS Meeting Minutes
  - Most recent UPS Meeting minutes will be posted on bulletin board outside UPS office
  - Hardcopies of previous minutes will be kept in red binder in the office (next to the printer).

## **POSITION REPORTS:**

### **Webmaster - Allegra**

- Forum Updated
  - Someone hacked into Russell's server and was spamming UPS website.
  - Should Allegra try to remake a new forum on the UPS website to clean up the spam?
  - Leave it up to Allegra's discretion to decide what is best to provide a safe forum that works.
- Transferring the Server
  - Eric Georgieff willing to transfer the UPS website to his server
  - He is willing to monitor it
  - Rene - doesn't student affairs offer free hosting for websites? What happens when Eric graduates?
  - Would we be giving Eric UPS points for hosting the website?
- Domain Payment of \$50/year
  - If we do plan on moving the website, let's try moving it to a free server.
  - We should get our own server, or use student affairs, something that is permanent, rather than having a student host it.
  - Should we ask class councils to do the same thing, and switch over to student affairs for hosting?
  - We can let the webmaster of the class councils decide.

### **External Affairs - Cathryn and Angeline**

- Feedback from the Key and Medical Devices
  - They all went out without problems.
  - In the future, VP for Phrosh will get the medical devices and put them into the Phrosh packages (Mike - please indicate this in your VP binder)

- The reason the Key took so long to make was because the person who made it did it all himself, but he was really dedicated and a lot cheaper.
- In previous years, the response rate for submitting info to the Key was higher, let's try to increase response rate for next year.
- OPA Student District Meeting
  - Students there asked lots of good questions
  - Turn out was about 30 - 40 people (150 people signed up)
  - The turn out was a little discouraging
  - Feel bad for such a small turn out, especially since Donny has to travel a far distance to get here.
  - Maybe move to smaller rooms to make it seem more full?
  - Maybe have Dean speak to each class about professionalism, etc.
  - Make sure food is given out at the end of the presentation.
  - Is there a room we can use where food can be given out at the same time as the presentation - students more likely to stay for presentation while they are eating.

**NEW BUSINESS:**

**0T7 President - Beth**

- Regarding 0T7 class account
- Remaining funds left at the end of the year will be distributed evenly to 0T7 students
- When we had motioned on giving 0T7 money towards their grad fund, had we motioned for the surplus to be returned back to UPS?
- After returning to UPS what was borrowed by 0T7 class, any remaining funds will THEN be redistributed evenly to all students of the 0T7 class

**Motion that the fourth year graduating class use any remaining funds in the class account to refund UPS up to the amount of the Grad Fund split from the Key with any remaining funds thereafter utilized at the discretion of the fourth year council.**

Motioned by: Beth

Seconded by: Harsit

Accept: 27    Reject: 0    Abstain: 1

**Motion passed.**

**Attendance at Meetings - Alexandra**

- Have people that do not show up at meetings and don't RSVP be fined \$10
- But it's really difficult to impose financial penalties
- Any other suggestions to penalize people who do not RSVP and do not show up?

- Maybe have a “regrets” section in the meeting minutes (list of people that cannot come due to a reason such as class or work.)
- If there are two representatives (such as external, finance, events, etc.) try to make sure at least one of you attends if the other cannot.
- In future, just reply to Anna and tell her whether or not you are coming to the meeting.
- Would it be preferable to have a fixed time for UPS meetings?

**Motion that for UPS meetings, if you did not RSVP with a valid reason or RSVP-ed that you will come, and do not show up, then you will be fined \$10.**

Motioned by: Alexandra

Seconded by: Harsit

Accept: 14    Reject: 13    Abstain: 0

**Motion did not pass.**

**Motion that for UPS meetings:**

- if first meeting is missed there will be a warning,
- if second meeting is missed there will be an intervention by UPS president or vice-president,
- if third meeting is missed - be fined \$10,

where “missed” means you did not RSVP with a valid reason or RSVP-ed that you will come, and do not show up.

Motioned by: Habibat

Seconded by: Harsit

Accept: 26    Reject: 0    Abstain: 2

**Motion passed.**

**Motion to adjourn meeting:** Evgenia

Seconded by: Henry

**Time adjourned:** 5:30 pm

**Next meeting date:** TBA

**Undergraduate Pharmacy Society Meeting #10**

**Date: Monday, January 22, 2007**

**Location: UPS Meeting Room, Pharmacy Building**

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Eric Henderson, Alex Vuong, Kirk Wong, Elena Andrews, Mike Pe, Neil Malhotra, Sameer Remtulla, Angeline Ng, Marie-Helene Irvine, Stacy Yeh, Laura Narducci, Allegra Connor, Michelle Chan, Evgenia Cheveleva, Andrea Fernandes, Rene Mader, Rosanna Yan, Henry Chen, Kaspar Ng, Alex Marcil, Lara Tran, Shaun Lee, Angel Li

**Regrets:** Elizabeth Allan, Usman Imran, Harsit Patel, Leanne Drehmer, Cathryn Sibbald, Ammie Phambri

**Motion to commence meeting:** Alex

**Seconded by:** Eric

**Time commenced:** 4:10 pm

**Motion to accept previous meeting's minutes (Nov. 30, 2006):**

Motioned by: Alex

Seconded by: Angel

Accept: 22      Reject: 0      Abstain: 0

Motion passed.

**EXECUTIVE REPORT:**

**President's Report - Andrea Narducci**

- Discuss days/times for future meetings
  - Trying to find a good time for everyone to meet
  - We will vote on the time options:
  - Monday at 4 pm, Tuesday at 5 pm, or Wednesday at 5pm
  - 9 votes for Monday, 11 for Tuesday
  - Decision is to alternate between Mondays and Tuesdays
  
- Faculty of Medicine Open House
  - We didn't participate in it last year
  - This year they asked us to participate (they also invited Dentistry)
  - They asked us to have booths, etc.
  - Hoping that some of us can be there for a bit - March 3<sup>rd</sup>
  - Third year's have OSCE's then, they won't be able to make it
  
- National President's Meeting at PDW
  - President's from most of the other Pharmacy schools were there
  - Some things discussed include:
  - Some schools ran into problems when they invited speakers, because the speakers ended up plugging a drug right at the end of the session.
  - Sometimes the studies they show to plug their drugs are not accurate.
  - Some universities are making a code with rules that speakers have to follow if they speak at the school.
  - Andrea doesn't feel that we really need to make a code right now, but if you would like to draft one, you may.
  - Policing students: other schools are also having this problem



- One school had a professional committee to actually police students for a period of time
- White coat ceremony: Everyone enjoys it, but not everyone seems to be taking the oath to heart. Consider having resigning by students.
- Flu Pandemic Committee - other schools not really involved with regards to flu pandemic preparations

### **Vice-President's Report - Habibat Garuba**

- UPS Points and Awards Night
  - Monday April 2, tentatively at the Pharmacy Building
  - will need Points and Awards Committee to help out, will need to meet soon
  - Reminder: ONE WEEK deadline for submitting UPS points for events
  - Class Presidents, please inform class councils that they must also send UPS points within one week of the event
  - Submit points in excel form, alphabetical order (sorted by class)
  - Points Viewing Week: Have one week where students can ask to view points (rather than having people ask throughout the year)
  - Suggestion: split up one week for each class so that Habibat is not bombarded
  - Could distribute points to class councils and let them show their class their points
  - Should have points viewing before elections
- Date for Constitution Review Meeting
  - Meet after this meeting to discuss times
- Setting a Date for UPS Elections
  - Call for nominations at end of February/first week of March
  - Andrea and Habibat will look into dates and propose a schedule at next meeting
  - Class councils: get your classes more eager to run for positions!
  - Think about whether or not you will be running for UPS position for next year, if not, maybe consider chairing the elections
- Personal Meeting/Position Report
  - Take a vote to see if we would rather have 10 minute face to face meeting or half a page position report as an update on how you are doing with your UPS position
  - Want to get them done before reading week, no dates planned yet, this is a heads up.
  - Vote: majority prefers face-to-face meetings
- UPS Portfolios/Binders
  - Make sure you have been documenting what you have been doing
  - Prepare your binders to make sure they are ready to hand over to the incoming UPS members at the turnover meeting!

### **POSITION REPORTS:**

#### **CAPSI - Marie**

- PDW Recap
  - Really good turn outs
  - Stamp cards worked out well
  - Will be sending out an e-mail to the whole faculty to name competition winners, etc.

#### **Events Directors - Evgenia and Andrea**

- Health Fair
  - Feb. 14 - Multi-Vitamins, 9:30 am - 3:00 pm
  - Will have a booth, information has been prepared for it
  - Could not obtain sponsors because drug companies are not supposed to be involved
  - Will be looking for volunteers - 1 UPS point
- Phollies DVD
  - Right now, have 7 DVDs, they are almost done
  - If there is a demand for them, will order more
  - Consider getting them printed with labels and nice packaging to encourage people to buy them off us rather than copying the DVD

#### **0T9 Vice President – Mike**

- Clothing Sale
  - Laura and Mike are planning a joint clothing sale for whole faculty
  - Looking at companies right now
  - Talked to Kiran, suggested to go back to TriVersa
  - Would not have to pay a set up charge for logos with TriVersa
- Cosmic Bowling
  - Faculty wide event, sometime in March

#### **0T8 Vice President – Angel**

- 0T8 Latin Dance Classes
  - Will likely be Monday around 4 pm
  - Faculty wide event

#### **1T0 Vice President - Laura**

- Pharmacy Cookbook
  - Collect recipes and put together in a book
  - Only have 5 recipes so far
  - Everyone on 1T0 will submit a recipe
  - Hoping that UPS members could submit recipes as well
  - Will get one UPS point for submitting a recipe
  - Opened it up to faculty members as well
  - Send recipe to: [pharmacy.cookbook@gmail.com](mailto:pharmacy.cookbook@gmail.com)
- Mug Sale
  - Mug will read “My Kid is a Pharmacist”
  - Will be taking orders in the next couple of weeks
  - About \$6 a mug

## **NEW BUSINESS:**

### **0T8 President - Sameer**

- For your information - when 3<sup>rd</sup> years won't be available
  - Tuesday, Feb. 27, 3 -5 pm - 3<sup>rd</sup> years only
  - Event sponsored by OPA - smoking cessation program
  
- Faculty Event - Private Movie Theatre
  - Contacted Famous Players
  - Because it is downtown, it is a bit more expensive
  - If we want a private screening, need at least 100 people to come
  - Each person pays \$7.50, but show must be before noon
  - Other option is, at 3 pm show, still \$7.50 but won't be a private theatre for us
  - Should we make profit off of it? (UPS or 0T8 class?)
  - Suggestion: show movie in lecture hall
  - Another faculty event possibility: Games Night
  - Dance Dance Revolution on big screen
  - Board games, card games
  - 0T9 and 0T8 can maybe do a joint event

### **0T9 President - Alex Vuong**

- Pharmacy/Dentistry Speed Meeting
  - Feb. 16, 6 - 8 pm

### **Male Athletics Director - Rene**

- Med Chem. - Phm222
  - Trying to make course packs available for Wells' section
  - Also trying to make final non-cumulative
  - Will need to talk to course coordinator
  - Will discuss it with class faculty reps and Sameer (trying to do the same thing for third year Pharmacology course)
  
- Sports Jerseys
  - Contacting Wyeth about subsidizing jerseys
  - Also considering having an athletics clothing sale with printed t-shirts

**Motion to adjourn meeting:** Alex

**Seconded by:** Evgenia

**Time adjourned:** 5:15 pm

**Next meeting date:** TBA

**Undergraduate Pharmacy Society Meeting #11**  
**Constitution Meeting**

**Date: Monday, February 26, 2007**

**Location: UPS Meeting Room, Pharmacy Building**

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Eric Henderson, Alex Vuong, Kirk Wong, Elena Andrews, Mike Pe, Neil Malhotra, Sameer Remtulla, Angeline Ng, Marie-Helene Irvine, Stacy Yeh, Laura Narducci, Allegra Connor, Michelle Chan, Evgenia Cheveleva, Rene Mader, Rosanna Yan, Henry Chen, Alex Marcil, Lara Tran, Shaun Lee, Angel Li, Leanne Drehmer, Ammie Phambri, Usman Imran, Cathryn Sibbald

**Regrets:** Elizabeth Allan, Harsit Patel, Kaspar Ng, Andrea Fernandes

**Motion to commence meeting:** Alex

**Seconded by:** Angeline

**Time commenced:** 4:15 pm

**Motion to accept previous meeting's minutes (Jan. 22, 2007):**

Motioned by: Angel

Seconded by: Alex

Accept: 24      Reject: 0      Abstain: 0

Motion passed.

**ITEM 1**

**Note on the Current Constitution and the Constitution Review Committee**

Currently, Article 14 - Section 5 reads:

All amendments to the constitution require that all members of the Central Executive are notified at least one week before any constitutional amendment is passed.

**PROPOSE IT TO READ: "All amendments to the constitution as proposed by the constitution review committee will be presented to the Central Executive at least one week before any constitutional amendment is passed."**

**Motion to accept the above change.**

Motioned by: Alex

Seconded by: Sameer

Accept: 24      Reject: 0      Abstain: 0

Motioned passed.

**ITEM 2**

**Structure and Organization of UPS Council (Proposed by Habibat)**

**Affects Article 4. NEW "Central Executive" - for structural purposes mainly**

- I am suggesting a re-organization of the UPS Council and a better definition of our Central Executive. The intent of this is not to have a hierarchy of authority, but to make more effective and efficient use of our council and to reduce redundancy of our meetings.
- Consider having a Central Executive consisting of:
  - President (1)
  - Vice President (1)
  - Secretary (1)
  - Senior CAPSI Rep. (1)
  - Senior External Affairs Rep. (1)

- Class Presidents from each year (4)
- Total = 9 members

Note: Other members will be invited as needed

- All UPS Council members (including the Central Executive) would make up the “UPS General Council”

**Motion to change Central Executive in the proposal to contain Secretary.**

Motioned by: Alexandra

Seconded by: Alex

Accept: 21      Reject: 0      Abstain: 3

Motion passed.

**Motion to accept the above proposal regarding the addition of a Central Executive.**

Motioned by: Habibat

Seconded by: Angeline

Accept: 23      Reject: 1      Abstain: 0

Motion passed.

- Council Meetings
  - Have General Council meetings every two weeks still, and Exec meetings every two weeks (maybe before or after each meeting) (or as often as the Execs see fit).
  - Exec meetings are for discussion of issues that do not pertain to the General Council e.g. there are certain issues that Sports, Monograph, Yearbook, and Events do not need to be present for.
  - If certain motions in the Exec meeting require deliberation by General Council, then those motions will be referred to the Council meetings
  - If certain General Council issues need to be discussed in b/w Council meetings then the relevant General Council member can present the issue first at an Exec meeting (i.e. by informing the Execs or by sitting in on an exec meeting) and if they cannot be dealt with at Exec meetings, then they will be brought before the General Council.
  - Exec Meetings can include other General council members but only as observers or guests. They may partake in the discussion at Exec meetings.
  - Explicitly state how general council members can sit in on the meeting. For example, notify Secretary that they want to come, and Secretary checks with the rest of Central Executive (or just the UPS President)
- **Central Executive discusses issues and comes to a consensus before presenting it to general council for a vote**
- **Not a special voting body**
- **Need request if you want to view minutes or attend the meeting - for the purposes of UPS members**

**The Constitution Review Committee agreed that this new structure of UPS would make UPS more productive and effective in achieving our objectives and fulfilling our responsibilities.**

**The Constitution Review Committee decided that**  
**THE MAIN RESPONSIBILITIES OF THE NEW CENTRAL EXECUTIVE WOULD INCLUDE:**

- 1) Dealing with Controversial Issues (ex. the Boat Cruise incident this year)
- 2) Invitations from Companies (When companies approach the UPS President with an invitation to a dinner or meeting they sometimes ask that other members of the "Central Exec" attend the meeting. With the new proposed structure of UPS, the members listed above will constitute the Central Exec, and it will be clear to future UPS Presidents as to who would be responsible for attending.
- 3) Administrative Responsibilities
- 4) Discipline (ex. the Boat Cruise incident)
- 5) Accreditation Meetings
- 6) National/Provincial Liasoning

The Constitution Review Committee decided that under the New proposed structure, General council meetings will be open to everyone (including Pharmacy students). However, Central council meetings will only be open to General UPS council members.

**Motion to accept the above proposal regarding Central Executive Duties.**

Motioned by: Habibat

Seconded by: Angeline

Accept: 23      Reject: 1      Abstain: 0

Motion passed.

**Proposed NEW "General Council"**

- all UPS members attend meetings
- but each set of positions have one vote: ie. all 3 Athletics reps - 1 vote  
Both yearbook reps - 1 vote
- at least one of each set of positions should be there, if you are not present at the meeting, the member present will vote on your behalf
- Voting Members: Vice President (1), Secretary (1), Finance (1), CAPSI (1), Athletics (1), Social (1), Events Directors (1), SAC Rep (1), External Affairs (1), Yearbook (1), Monograph (1), Webmaster (1), 1<sup>st</sup> year (1), 2<sup>nd</sup> year (1), 3<sup>rd</sup> year (1), 4<sup>th</sup> year (1), IPSF (1) -- 17 votes
- Therefore, need 12 people for quorum  
\*\* Much better arrangement than the current UPS structure

**Motion to accept the above proposal regarding voting of General Council.**

Motioned by: Marie

Seconded by: Sameer

Accept: 19      Reject: 6      Abstain: 0

Motion passed.

**Details with the voting:**

- put motion on the table, each set must then come to an agreement for their vote, if they cannot within a couple minutes, then they must abstain.

**Motion to accept the above proposal regarding details of voting for General Council.**

Motioned by: Anita

Seconded by: Habibat

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Points and Awards:**

**Motion to include on fourth year council the position of Recruitment Representative. He/she shall be responsible for coordinating a job fair during the first term to promote career exploration and raise money for the grad fund, and working with the fourth year president to co-ordinate recruitment events and liaise with employers. Position will be awarded 5 UPS points.**

Motioned by: Alex

Seconded by: Sameer

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Propose Constitution - Appendix V to read: IPSF Rep – 15 points**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Propose Appendix V to read: “Retroactive UPS points may be awarded for the previous academic year at the discretion of the UPS Vice-President with consultation from the relevant event organizers.”**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Propose Grad Formal Reps and Gratitude Reps awarded 7 points each for the total two years of their position.**

Motioned by: Habibat

Seconded by: Evgenia

Accept: 20      Reject: 5      Abstain: 0

Motion passed.

**Motion to include in the Constitution - Appendix II - instructions that Grad Formal Reps and Gratitude Reps must be elected in third year.**

Motioned by: Habibat

Seconded by: Angel

Accept: 24      Reject: 0      Abstain: 1

Motion passed.

**Motion to create a new section in the UPS Points Appendix V for Committee Liaison Members (U of T) to include two additional groups: UTIHP and IPHSA at the discretion of the UPS Vice-President. Award 2 points for each Pharmacy Rep on that committee.**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

*Appendix V - Constitution currently reads:*

*Grad Committee Chair - 20 points*

*Grad Committee Helpers (max of 10 points at discretion of UPS VP*

*10 points and Grad Chair)*

**Motion to change Grad Committee Helpers to get a maximum of 3 points and eliminate the Grad Committee Chair.**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Motion Article 11, Part A, Section 23 to read:**

**In the event of a tie in any election, a bi-election between the candidates affected shall be the only means of breaking that tie. If a candidate decides to drop out, the remaining candidate will be subjected to 2/3 majority vote of the number of students who voted. If 2/3 majority vote of the number of students who voted is not attained, the position will be opened to new candidates.**

Motioned by: Habibat

Seconded by: Sameer

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Change the constitution so that Part A, Section 19 reads: "The location, dates and times for voting shall be decided upon prior to the commencement of elections, and shall not be changed for the remainder of elections. The location must remain within the Pharmacy Building. In the event that a change in the date or time (but not location) of the election is required, students must be given at least 48 hours of advance notice."**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Motion to add a half hour to the meeting.**

Motioned by: Alex

Seconded by: Habibat

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Change Article 11, Part A - Section 19 to read: "The voting shall be supervised by two (2) members of the General Council. Ballot boxes shall be stored in the UPS office where they will be counted by the UPS President, CRO, and UPS Vice-President. If the UPS Vice-President is running for a UPS position, the CRO will appoint another UPS member to count. The counting of ballots shall not commence until the voting polls are closed."**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**For Class Elections, add: "The counting of ballots shall not commence until the voting polls are closed."**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.



**Change the Constitution so that it reads: "Speeches are mandatory for all candidates. If a candidate does not attend the speeches and present one, he/she will be disqualified. Any extenuating circumstances will be determined by the CRO on a case by case basis."**

Motioned by: Habibat

Seconded by: Stacy

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**For UPS Elections: Change Article 11 – Section 11 to read:**

**During speeches, there shall be a mandatory question and answer period. If there are no questions from the class, the individual currently holding that position must ask two questions.**

Motioned by: Habibat

Seconded by: Henry

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**For Class Council Elections:**

**During speeches, there shall be a mandatory question and answer period. The CRO will be responsible for ensuring that at least two questions are asked to each candidate.**

Motioned by: Habibat

Seconded by: Evgenia

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Constitution - Article 11 - Part B and Appendix II - pg. 25 - Section 10 a: The class webmaster position is by application only. The candidates will be interviewed by the previous year's webmaster. If no one applies for the position or if there are no suitable candidates, the current webmaster is eligible for reapproval by the outgoing Class Council. For the first year Webmaster position, the selection shall be made by the CRO and the second year's first year Webmaster.**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Motion to add thirty minutes to meeting.**

Motioned by: Alex

Seconded by: Habibat

Accept: 22      Reject: 3      Abstain: 0

Motion passed.

**Article 7 section 16 will read: "The UPS Central Executive shall grant the Council of the entering class two hundred and fifty dollars (\$250.00) after their election."**

Motioned by: Habibat

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Motion to change Article 4 Section 5 (number 8) "Faculty Council Representative" to read "Faculty Representative (2)"**

Motioned by: Habibat

Seconded by: Angel

Accept: 23      Reject: 0      Abstain: 1

Motion passed.

**Motion that each Class Council shall have two Faculty Council Representatives (one class council member, and one non-class council member) and that this will be stated in Article 4 Section 5 (number 15) of the Constitution. The non-class council member can be decided by the class council.**

Motioned by: Habibat

Seconded by: Shaun

Accept: 20      Reject: 0      Abstain: 1

Motion passed.

**Motion the addition of the IPHSA position onto UPS.**

Motioned by: Alex

Seconded by: Habibat

Accept: 0      Reject: 25      Abstain: 0

Motion not passed.

**Article 11, Part A - Section 4c**

**Propose it to read: "In the event that such a position is not filled, then it will be re-opened. If it is not filled again after it is re-opened, potential applicants are accepted by a simple majority vote by the UPS general council (51%). This only applies to positions which require an application."**

Motioned by: Angel

Seconded by: Alex

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Add to Article 9 – Section 1**

**For UPS meetings: if the first meeting is missed there will be a warning. If a second meeting is missed there will be an intervention by UPS President or Vice-President. If a third meeting is missed, the member will be fined \$10. Where "missed" means that you did not RSVP with a valid reason or RSVP-ed that you will come and do not show up at the meeting.**

Motioned by: Angel

Seconded by: Alex

Accept: 24      Reject: 0      Abstain: 1

Motion passed.

**Add to Article 7, Number 17**

**Proposed by Beth that: "The fourth year graduating class use any remaining funds in the class account to refund UPS up to the amount of the Grad Fund split from the Key with any remaining funds thereafter utilized at the discretion of the fourth year council."**

Motioned by: Alex

Seconded by: Cathryn

Accept: 25      Reject: 0      Abstain: 0

Motion passed.

**Motion to add a second CAPSI representative to each class council.**

Motioned by: Anna

Seconded by: Marie

Accept: 0      Reject: 20      Abstain: 3

Motion not passed.

**Motion to adjourn meeting:** Alex

**Seconded by:** Eric

**Time adjourned:** 6:24 pm

**Next meeting date:** Tuesday, March 6, 2007 - 5 pm

**I motion to approve Rachel Knott for the position of Jr. CAPSI Representative.**

Motioned by: Marie

Seconded by: Kaspar

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

**I motion to approve Keith Wong for the position of Jr. Finance.**

Motioned by: Kirk

Seconded by: Alexander

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

**I motion to approve James Morrison and Ruby Mehta for the positions of Yearbook Editors.**

Motioned by: Lara

Seconded by: Stacy

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Lara leaves the room.*

**I motion to approve Matthew Fong and Lara Tran for the positions of Monograph Editors.**

Motioned by: Henry

Seconded by: Angeline

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Lara re-enters.*

**I motion to approve Joseph Zingaro for the position of Webmaster.**

Motioned by: Allegra

Seconded by: Alexander

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Mike leaves the room.*

**I motion to approve Mike Pe for the position of Jr. External Affairs.**

Motioned by: Angeline

Seconded by: Alexander

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Mike re-enters.*

*Kirk leaves the room.*

**I motion to approve Kirk Wong for the position of Sr. Finance.**

Motioned by: Ammie

Seconded by: Angeline

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Kirk re-enters.*

*Angeline leaves the room.*

**I motion to approve Angeline Ng for the position of Sr. External Affairs.**

Motioned by: Habibat

Seconded by: Stacy

Accept: 15    Reject: 0    Abstain: 0

Motion passed.

*Angeline re-enters.*

Congratulations to all candidates! Welcome to UPS council 2007-2008!

**Evgenia - Events Director**

- Phollies DVD is out now
- Not sure about price yet, will found out soon

**Angeline - External Affairs**

- Annual General Meeting for OPA - June 19, in Oakville

**Henry - Monograph**

- Last due date is April 1<sup>st</sup>.

**Elena**

Turnover Meeting - Thursday, April 12 - stay tuned for more information.

**Motion to adjourn meeting:** Habibat

**Seconded by:** Evgenia

**Time adjourned:** 1:08 pm

**Next meeting date:** TBA

**Undergraduate Pharmacy Society Meeting #14**

**Date: Thursday, March 29, 2007**

**Location: UPS Meeting Room, Pharmacy Building**

**Attendance:** Andrea Narducci, Habibat Aziz Garuba, Anna Wong, Alex Vuong, Kirk Wong, Elena Andrews, Mike Pe, Neil Malhotra, Marie-Helene Irvine, Stacy Yeh, Evgenia Cheveleva, Rene Mader, Lara Tran, Shaun Lee, Angel Li, Leanne Drehmer, Henry Chen, Kaspar Ng, Michelle Chan, Angeline Ng, Allegra Connor, Alex Marcil, Ammie Phambri, Andrea Fernandes

**Regrets:** Elizabeth Allan, Usman Imran, Harsit Patel, Eric Henderson, Sameer Remtulla, Rosanna Yan, Laura Narducci, Cathryn Sibbald

**Motion to commence meeting:** Evgenia

**Seconded by:** Alex

**Time commenced:** 12:13 pm

*Now following the new voting scheme as indicated in the 2007 Constitution.*

**Motion to accept previous meeting's minutes (March 27, 2007):**

Motioned by: Alexander

Seconded by: Angeline

Accept: 14    Reject: 0    Abstain: 2

Motion passed.

**Speeches from candidates for UPS Council 2007-2008:**

Angeline Ng - Sr. External Affairs

Kirk Wong - Sr. Finance

**VOTES OF CONFIDENCE:**

*Rene leaves the room.*

**I motion to approve Rene Mader for the position of Co-ed Athletics Representative.**

Motioned by: Habibat

Seconded by: Alexander

Accept: 15    Reject: 0    Abstain: 0

Motion passed.

*Rene re-enters.*

**I motion to approve Linda Plong for the position of Female Athletics Representative.**

Motioned by: Rene

Seconded by: Angel

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

**I motion to approve Bryan Langel for the position of Male Athletics Representative.**

Motioned by: Rene

Seconded by: Angeline

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Andrea Fernandes enters at 12:30 pm.*

**I motion to approve Laura Wang for the position of Executive Secretary.**

Motioned by: Anna

Seconded by: Alexander

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

**I motion to approve Chris Sawler for the position of Events Director.**

Motioned by: Evgenia

Seconded by: Kaspar

Accept: 15    Reject: 0    Abstain: 1

Motion passed.

**I motion to approve Josh Lieblein for the position of Events Director.**

Motioned by: Evgenia

Seconded by: Alexander

Accept: 10    Reject: 1    Abstain: 5

Motion not passed.

After clarification of the new voting system, a second motion was presented.

**I motion to amend the previous motion and accept Josh Lieblein for the position of Events Director.**

Motioned by: Anna

Seconded by: Alexander

Accept: 11    Reject: 2    Abstain: 3

Motion passed.

*Marie leaves the room.*

**I motion to approve Marie-Helene Irvine for the position of Sr. CAPSI Representative.**

Motioned by: Alexandra

Seconded by: Angeline

Accept: 16    Reject: 0    Abstain: 0

Motion passed.

*Marie re-enters.*